



POSITION DESCRIPTION

Registered Nurse – Child Health

Reports to	Clinic Manager
Date Reviewed	January 2022
Direct Reports	Nil

Position Objective

The role of the Child Health Registered Nurse is to improve the health and wellbeing, learning, development and safety outcomes for all children from birth to 15 years of age and their families. The objective is to ensure children live healthy lives through the delivery of our clinical services especially eye, ear, oral health and immunisations. The Child and Maternal service relies on a partnership between WA Health, maternity and community based services and Wirraka Maya Health Service Aboriginal Corporation. The Child Health Registered Nurse promotes access to paediatric services.

1. Position Responsibilities

Key Result Area (KRA)	Key Performance Indicators (KPI)	Measures
Clinical and other services	<ul style="list-style-type: none"> • Provide and initiate evidence based assessment with additional emphasis on health promotion and wellbeing in the clinic; • Child health and development health checks are conducted; • Collaborate closely with GPs and visiting specialists on care of clients; • Provide immunisation services at the rates projected; • Provide advice, support and referrals relating to children and parents wellbeing; • Participate in care planning and act as an advocate as appropriate; • Build positive interdisciplinary relationships focusing on the health and wellbeing concerns of vulnerable infants and children; • Participate in networks and outreach programs concerning young children and families as requested. • Administer immunisations to clients as required in accordance with health guidelines and standards. 	<ul style="list-style-type: none"> • All care and treatment plans are based on evidence based assessment; • Child health and development checks targets are achieved; • GP's and visiting specialists are consulted in clinical services; • Immunisation service targets are achieved; • Children referral targets achieved; • Positive feedback from internal and external stakeholders; • Participation in outreach programs; • Immunisations are conducted per health standards and guidelines.

<p>Program implementation and management</p>	<ul style="list-style-type: none"> • Ensure a clear understanding of funding and WMHSAC KPI's pursuant to contractual obligations for funding of the position; • Achieve the WMHSAC and funding KPI's (as relevant and applicable to the position) for the Child Health program; • Work with the Clinic Manager to initiate and facilitate activities to achieve optimal outcomes against the program KPIs; • Work with the Clinic Manager to facilitate education to staff on issues relevant to the health of paediatric clients; • Attend meetings with or on behalf of the Clinic Manager and provide input into the various working groups and program management groups; • Promote cooperative and collaborative working relationships with other health service providers in the area. 	<ul style="list-style-type: none"> • WMHSAC and funding agreement KPI's achieved; • Actions recommended to achieve KPI performance targets; • Education opportunities identified; • Evidence of collaborative working relationships internally and externally.
<p>Vaccine storage management</p>	<ul style="list-style-type: none"> • Ensure that the integrity of all immunisations is maintained; • Understand cold chain management and maintain the cold chain; • Understand all NHMRC guidelines in respect to vaccine storage and management; 	<ul style="list-style-type: none"> • Control measures for the recording and storage of immunisations are in place; • 100% compliance with immunisation storage and control procedures; • Cold chain storage procedures in place; • 100% compliance with cold chain procedures.

	<ul style="list-style-type: none"> • Understand and adhere to the policies developed in regards to vaccine storage and management. 	
Infection control	<ul style="list-style-type: none"> • Demonstrate leadership in maintaining infection control principles at all times; • Adhere to all policies and procedures in regards to infection control management; • Educate staff on the principles, and policies and procedures of infection control. 	<ul style="list-style-type: none"> • Infection control policies and processes in place; • 100% adherence to Policies and Procedures; • Training in infection control is conducted.
Reporting and data management	<ul style="list-style-type: none"> • Ensure a clear understanding of WMHSAC reporting requirements as relevant to the position; • Assist the Clinic Manager with completion of relevant reports to meet contractual obligations. 	<ul style="list-style-type: none"> • All reports are completed on time and to the required standard; • Funding reports completed on time and to required standard.
Education and health promotion	<ul style="list-style-type: none"> • Work in collaboration with other staff at WMHSAC and take a leadership role in implementing education and health promotion for clients and the community; • Provide education and training to other staff on the health needs of paediatric clients of the service; • Provide advice, education and referrals for clients as necessary. 	<ul style="list-style-type: none"> • Evidence of involvement in education and health promotion activities for clients and the community; • Training is conducted on paediatric health needs; • Number of referrals made; • Number of referrals received.
Quality improvement activities	<ul style="list-style-type: none"> • Take a leadership role in continual quality improvement in the delivery of client services; 	<ul style="list-style-type: none"> • Identifies opportunities for improvement in client services; • 100% compliance with practice standards demonstrated by audit.

	<ul style="list-style-type: none"> • Ensure all standards are maintained consistent with evidence based best practice standards as applicable to the role of Registered Nurse - Child Health. 	
Professional responsibilities:	<ul style="list-style-type: none"> • Work in collaboration with the SMO, GP's, Clinic Coordinator, Registered Nurse, Enrolled Nurse, Aboriginal Health Worker and the Aboriginal Health Practitioner and Clinic Manager on all relevant issues; • Maintain the highest standards of professional conduct; • Participate in and contribute to the fulfilment of operational needs of the organisation as they arise and the successful outcomes of the organisation; • Demonstrate an understanding of and compliance with all WMHSAC policies and procedures; • Participate in clinic team meetings and all-of-service staff meetings as required; • Participate in maintaining a safe working environment 	<ul style="list-style-type: none"> • Positive feedback from internal stakeholders; • Zero substantiated complaints of unprofessional conduct. • Zero breaches of WMHSAC Policies and Procedures. • Attendance at all of service staff meetings when available.
Health and Safety	<ul style="list-style-type: none"> • Ensures compliance with health and safety policies and procedures which reduces risk, employee incidents and injuries. 	<ul style="list-style-type: none"> • No breaches of health and safety Policies and procedures.
Commitment to Values and Behaviours	<ul style="list-style-type: none"> • Respect: We treat everyone with courtesy and have regard for their dignity; • Integrity: We always act with honesty and are accountable for our actions. 	<ul style="list-style-type: none"> • Positive feedback regarding demonstration of values and behaviours • Nil negative feedback regarding failure to demonstrate values

	<ul style="list-style-type: none"> • Leadership: We display and model positive influence towards others. • Innovation: We encourage new and better ways of doing things. • Customer Focus: Our Stakeholders are at the core of everything we do. • Teamwork: We develop relationships which enable us to help one another 	
Other Duties	<ul style="list-style-type: none"> • Other duties as requested by Line or Senior Manager. 	<ul style="list-style-type: none"> • Duties completed as requested to deadlines.

Work Requirements/Selection Criteria

Essential

- Registered nurse qualification;
- Full registration with APHRA;
- Recent experience in midwifery/paediatric or primary health care in an Aboriginal Medical Service setting;
- 3 years post graduate experience;
- Immunisation certified;
- Excellent verbal and written communication skills;
- Demonstrated ability to use Microsoft word and excel programs;
- Current drivers licence;
- WA Working with Children Check Card;
- National Police Clearance.

Desirable

- Post graduate qualifications in Child and Family Health,

Employee Name:		Senior Manager Name:	
Employee Signature:		Senior Manager Signature:	
Date:		Date:	